

CMS ONLINE

# Quarterly Release Notes

Version 4.40

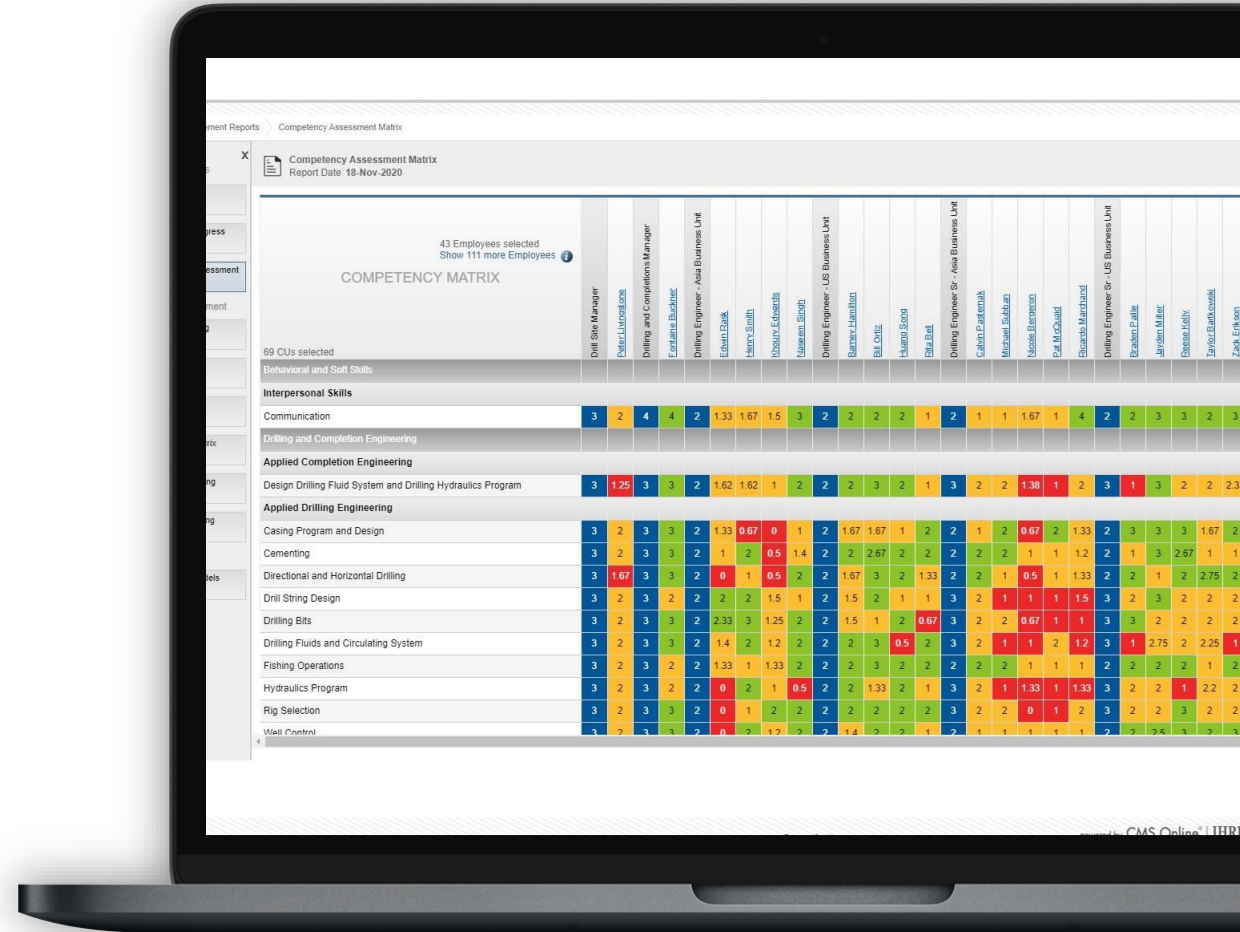
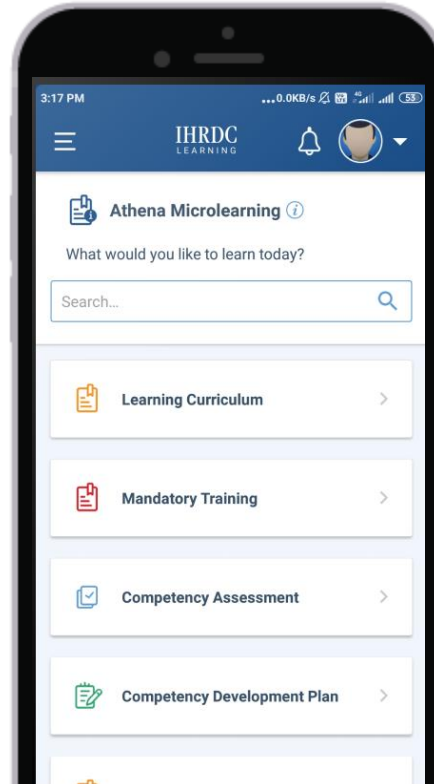
March 2026



iOS



Android



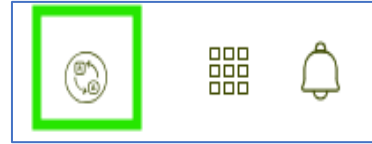
# 4.40 Features – Quarterly Updates

CMS Online version 4.40 was released on March 20, 2026. New features include:

Feature	Description
<b>AI-Powered Language Translation</b>	We implemented AI-driven translation capabilities across the CMS to support a seamless multilingual experience with improved usability and performance
<b>Create Library/Sub-library and Competency Unit in 4X</b>	Content Developers can now create competency library/sub-library and competency units in the 4X interface, making it faster and easier to add competency content
<b>Mandatory Training Role Builder</b>	We have redesigned Mandatory Training Role builder to align the admin setup experience with the learner view, streamlining role group creation, role management, and course linking in a single interface.
<b>Mandatory Training Course Frequency Visible</b>	We added frequency visibility to mandatory training course cards to improve compliance awareness and reduce reliance on due date interpretation
<b>New Email Notification for Final Assessment Results (FAR)</b>	We introduced a new email alert to notify employees when the Internal Verifier (IV) completes verification without rework, ensuring alignment between system state and user communication
<b>Improved Email Alert Editing Experience</b>	Enhanced the email alert editing UI/UX to improve clarity, consistency, and ease of use—especially around drag-and-drop behavior, field management, and layout
<b>Automatic Inactivation of Competency Roles</b>	We implemented automatic synchronization of competency role status between system configuration and user assignments to ensure data consistency

# AI - Powered Language translation

Users can now experience the platform in their preferred language with AI-powered translations across the CMS.



The screenshot displays the IHRDC Learning Platform CMS interface. A 'Language' pop-up window is open, showing 'Translation Methods' with options for 'DeepL AI Assisted Translation' and 'Google AI Assisted Translation'. The 'Original language' is set to 'English' and the 'Last selected language' is also 'English'. A 'Select another language' dropdown is set to 'Indonesian', with a 'Change Language' button below it. The main dashboard content is in Indonesian, featuring a 'Selamat datang di Perjalanan Belajar Anda.' (Welcome to your learning journey) message and various course cards like 'Manajemen Kompetensi', 'solusi e-Learning & Pengetahuan', and 'Program Instruksional'. A progress bar shows '40% sesuai' (40% complete) for 43 courses. The interface includes a sidebar with navigation options like 'Dashboard', 'Assess', 'Plan', 'Develop', 'Learning', 'Reports', 'Administrator', 'Content Development', and 'Configurations'.

## Key Features Include:

- Instantly translate content into your selected language
- Improved language selection with a simplified pop-up interface
- Automatically translates newly loaded or dynamic content
- Seamless multilingual experience across the platform

# Create Library/Sub-library and Competency Unit in 4X

Content Developers can now create and manage Libraries, Sub-libraries, and Competency Units (CUs) directly within 4X.

## Key Features Include:

- Content Developers can create new Competency Libraries by clicking "Add New Library"
- Add and organize Sub-libraries within a parent Library for better content hierarchy and structure
- Build new Competency Units directly inside the selected Library or Sub-library
- Modify existing Libraries and Sub-libraries as needed
- Delete functionality includes a confirmation warning to prevent accidental removal
- View the number of CUs within each Library/Sub-library for better visibility and tracking

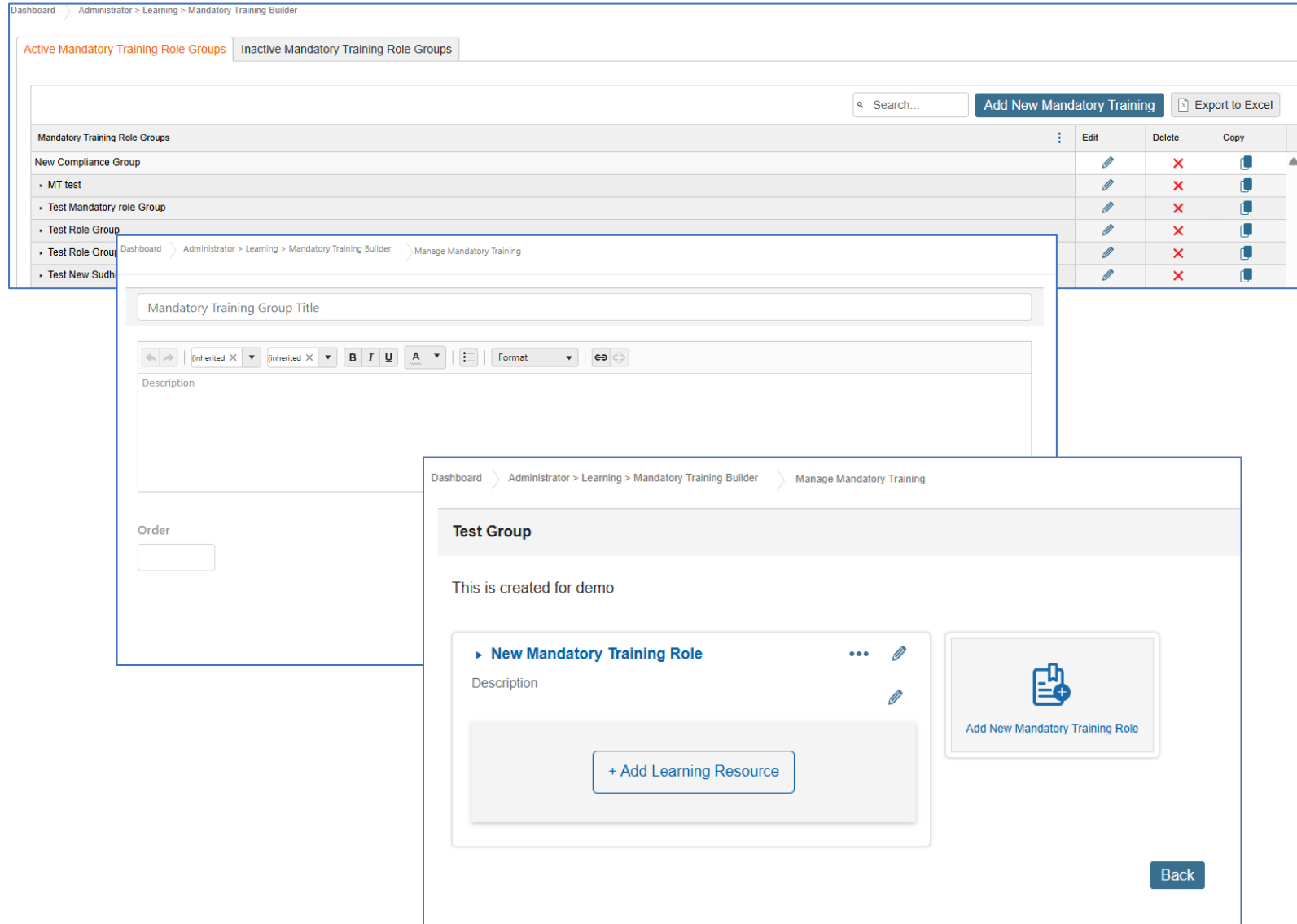
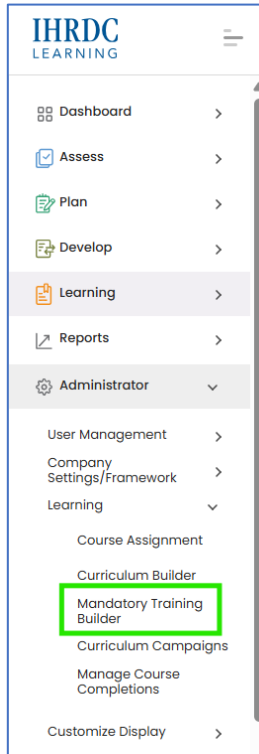
The image displays two screenshots from the 4X system. The top screenshot shows the 'Competency Library' management interface. It includes a breadcrumb trail 'Dashboard > Content Development > Competency Library' and navigation tabs for 'Competency Library', 'Manage Library/Sub-Library', and 'Bulk Upload'. A description states: 'This tab enables add/edit/delete of libraries and sublibraries used in Competency Unit Library.' Below this are buttons for '+ Add New Library', 'Export to Excel', and 'Export to PDF'. A table lists existing libraries and sub-libraries with their respective 'Number of Sub Items' and 'Action' buttons (Add, Edit, Delete). The table data is as follows:

Library/Sub Library	Number of Sub Items	Action
▶ 1-Functional Core Competencies	4	+ Add Sub Library, Edit, Delete
▼ Behavioral and Soft Skills	4	+ Add Sub Library, Edit, Delete
Business Acumen		Edit, Delete
Interpersonal Skills	2	Edit, Delete
	3	Edit, Delete

The bottom screenshot shows the 'Competency Unit Editor' modal. It features dropdown menus for 'Competency Library' and 'Competency Sub-Library', both with search fields. Below these are input fields for 'Enter Competency Unit Title...' and 'Enter Competency Unit General Statement...'. The main area is divided into four columns representing levels of mastery: 1 Awareness, 2 Basic Application, 3 Skilled Application, and 4 Mastery. Each column contains a '+ Add Statement' button. At the bottom, there are 'Cancel', 'Save', and 'Save & Close' buttons.

# Mandatory Training Role Builder

Administrators can visualize and modify mandatory training roles in a clear, intuitive layout



## Key Features Include:

- Create and manage role groups, roles, and course links in one place
- Admin view reflects how training roles and courses are displayed to employees, improving visibility and accuracy
- Easily link multiple courses to roles and control their display order
- Improved organization with ordering, descriptions, and formatting options
- Enhanced grid view for easier navigation and management

# Mandatory Training Course Frequency Visible

Learners can view course card to see how often a mandatory training needs to be completed

The screenshot shows an 'E-LEARNING' course card for 'Back Safety'. The card is divided into several sections: a top header with an information icon, course title, and a green '1+Y' frequency badge; a middle section with 'STATUS Complete', 'COMPLIANCE 1+ Year', and 'DURATION 0.5 HS'; a bottom section with 'COMPLETED 05-01-2017', 'DUE N/A', and a green-bordered 'FREQUENCY Initial (1y)' badge; and a bottom-most section for 'COMPLETION EVIDENCE' with a file icon and a red 'X'.

## Key Features Include:

- Course cards display training frequency – Initial/Refresher
- Helps distinguish course recurrence requirements at a glance
- Ensures visibility without requiring users to interpret due dates

The screenshot shows an 'INSTRUCTOR-LED CLASSROOM' course card for 'Basic Safety Auditing Techniques'. The card is divided into several sections: a top header with an information icon, course title, and a red 'PD' badge; a middle section with 'STATUS Complete', 'COMPLIANCE Past Due', and 'DURATION 40 HS'; a bottom section with 'COMPLETED 07-22-2016', 'DUE 07-22-2017', and a green-bordered 'FREQUENCY Refresher (1y)' badge; and a bottom-most section for 'COMPLETION EVIDENCE' with a file icon and a red 'X'.

# New Email Notification: Final Assessment Results (FAR) - IV submit without Rework

Employees will receive an email notification when their Final Assessment Result (FAR) becomes available after Internal Verification

The screenshot shows the 'Edit Email Alert' interface. At the top, the 'Alert Name' is 'IV submit without rework' and the 'Alert Type' is 'Internal\_Verifier\_complete'. The 'Active' checkbox is checked. The 'To' field contains 'Employee Email'. The 'CC' field contains 'Supervisor Email' and 'Assessor Email'. The 'Subject' is 'IV submit without rework'. The 'Body' field contains a rich text editor with the following content: 'Dear Employee Name, Your final assessment result (FAR) is available in CMS Online! Congratulations on reaching this important stage in your competency development process. Log in to CMS Online [here](#) to view your FAR and build your Competency Development Plans. You can access more information, including click-by-click instructions for building a Competency Development Plan, at the [CMS Online Self-Help Portal](#). Thank you, CMS Online Support'. Below the body, there is a notification field: 'No action required: Internal Verifier completed verification of Competency Role Name for Employee Name'. At the bottom, there are 'Cancel' and 'Save' buttons. On the right side, there is a panel for 'EMAIL PLACE HOLDERS' and 'BODY PLACE HOLDERS'. The 'EMAIL PLACE HOLDERS' list includes: Employee Email, Supervisor Email, Mentor Email, Assessor Email, and Authorized User Email. The 'BODY PLACE HOLDERS' list includes: Employee Name, Supervisor Name, Mentor Name, Assessor Name, Competency Unit Title, Course Title, and Elective Training Expiration. A drag-and-drop instruction is visible at the top of this panel: 'Drag and drop the place holders into the To, CC and Body fields.'

## Key Features Include:

- Supports assessment result notification when IV is required
- New email alert triggered when Internal Verifier (IV) submits without rework
- Notifies employees as soon as their FAR is available
- Aligns notifications with actual FAR availability

# Improved Email Alert Editing Experience

We have enhanced the email alert editor to make it more intuitive, flexible, and easier to use

The screenshot shows the 'Edit Email Alert' interface. At the top, there is a header 'Edit Email Alert'. Below it, the 'Alert Name' field contains 'Employee Assessment Submit'. The 'Alert Type' dropdown is set to 'Employee\_Assessment\_Submit'. The 'Active' checkbox is checked. The 'To' field contains 'Supervisor Email', and the 'CC' field contains 'Employee Email'. The 'Subject' field contains 'Employee Assessment Submitted'. The 'Body' field has a rich text editor with a toolbar and contains the following text: 'Dear Supervisor Name, Employee Name submitted an Employee Assessment for competency role Competency Role Name in CMS Online. If you have not already completed the Supervisor Assessment for this employee, you may launch it here. You can access more information, including click-by-click instructions, at the CMS Online Self-Help Portal. Thank you for completing this important step for your employee's development. CMS Online Support Test Update'. Below the body field, there is a 'Notification Field' containing 'Employee Name submitted their employee assessment for Competency Role Name'. At the bottom, there are 'Cancel' and 'Save' buttons. On the right side, there is a sidebar with the instruction 'Drag and drop the place holders into the To, CC and Body fields.' and two sections: 'EMAIL PLACE HOLDERS' with buttons for 'Employee Email', 'Supervisor Email', 'Mentor Email', 'Assessor Email', and 'Authorized User Email'; and 'BODY PLACE HOLDERS' with buttons for 'Employee Name', 'Supervisor Name', 'Mentor Name', 'Assessor Name', 'Client Instance', 'Internal Verifier', 'Internal Verifier Email', and 'Competency Role Name'.

## Key Features Include:

- Clearer section labels for better navigation
- More precise drag-and-drop placement within email and notification content
- Easier management of recipients with improved To and CC field behavior
- Quick removal of fields with a simple "X" or keyboard backspace
- Cleaner layout with better spacing and a sticky action footer
- Improved formatting experience with an embedded toolbar

# System Behavior for Inactivated Competency Roles

When a role is deactivated, it will automatically become inactive for all assigned users

## Key Features Include:

- When a competency role is set to inactive by a Content Developer:
  - The system automatically marks the same role as inactive for all assigned users
- Role status updates are reflected across all relevant areas of the system
- Inactive role will be removed from user dashboard and reports

Required Competency Roles: Production Manager

Senior Facilities Engineer 0 of 38 Completed	Facilities Engineer 0 of 33 Completed	Facilities and Projects Manager 0 of 38 Completed	Senior Health Specialist 0 of 41 Completed	Field Operations Engineer 1 of 39 Completed	Business Development (Operating Co.) - All CUs 0 of 35 Completed
---	--	--	---	--	---

Dashboard > Content Development > Competency Role Builder

### Project and Facilities Engineering

Competency Role Builder | Critically Rating Assignment

Export to Excel

Drag a column header and drop it here to group by that column

Info	Competency Library	Competency Sub-Library	Competency Unit	Facilities and Projects Manager				Project & Facilities - All CUs				Project Engineer				Project Manager				Senior Facilities Engineer			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1	Process Safety Engine...	Applied Process Safety ...	Process Safety Fundam...	✓	✓	✓						✓	✓			✓	✓	✓		✓	✓	✓	
1	Process Safety Engine...	Applied Process Safety ...	Safety Critical Design M...	✓	✓	✓						✓	✓			✓	✓	✓		✓	✓	✓	
1	1-Functional Core Com...	Business Acumen	Project Management	✓	✓	✓	✓													✓	✓	✓	
1	1-Functional Core Com...	Business Acumen	Internal Marketing	✓	✓	✓														✓	✓	✓	
1	1-Functional Core Com...	Business Acumen	Economic Analysis	✓	✓															✓	✓	✓	
1	1-Functional Core Com...	Business Core Compet...	Annual Work Program a...	✓	✓	✓	✓													✓	✓	✓	
1	Business and Operation...	Business Management	Leadership	✓	✓	✓														✓	✓	✓	

#### Edit Competency Role

Title: Senior Facilities Engineer

Description: Provide technical support and guidance in the planning and design of

Role Family: Project and Facilities Engineering

Date Created: 10-Jan-2014

Last Updated: 27-Jun-2017

Active:  Yes  No

SAVE

DELETE

Required Competency Roles: Production Manager

Facilities Engineer 0 of 33 Completed	Facilities and Projects Manager 0 of 38 Completed	Senior Health Specialist 0 of 41 Completed	Field Operations Engineer 1 of 39 Completed	Business Development (Operating Co.) - All CUs 0 of 35 Completed
--	--	---	--	---

# ENHANCEMENTS & BUG FIXES

---

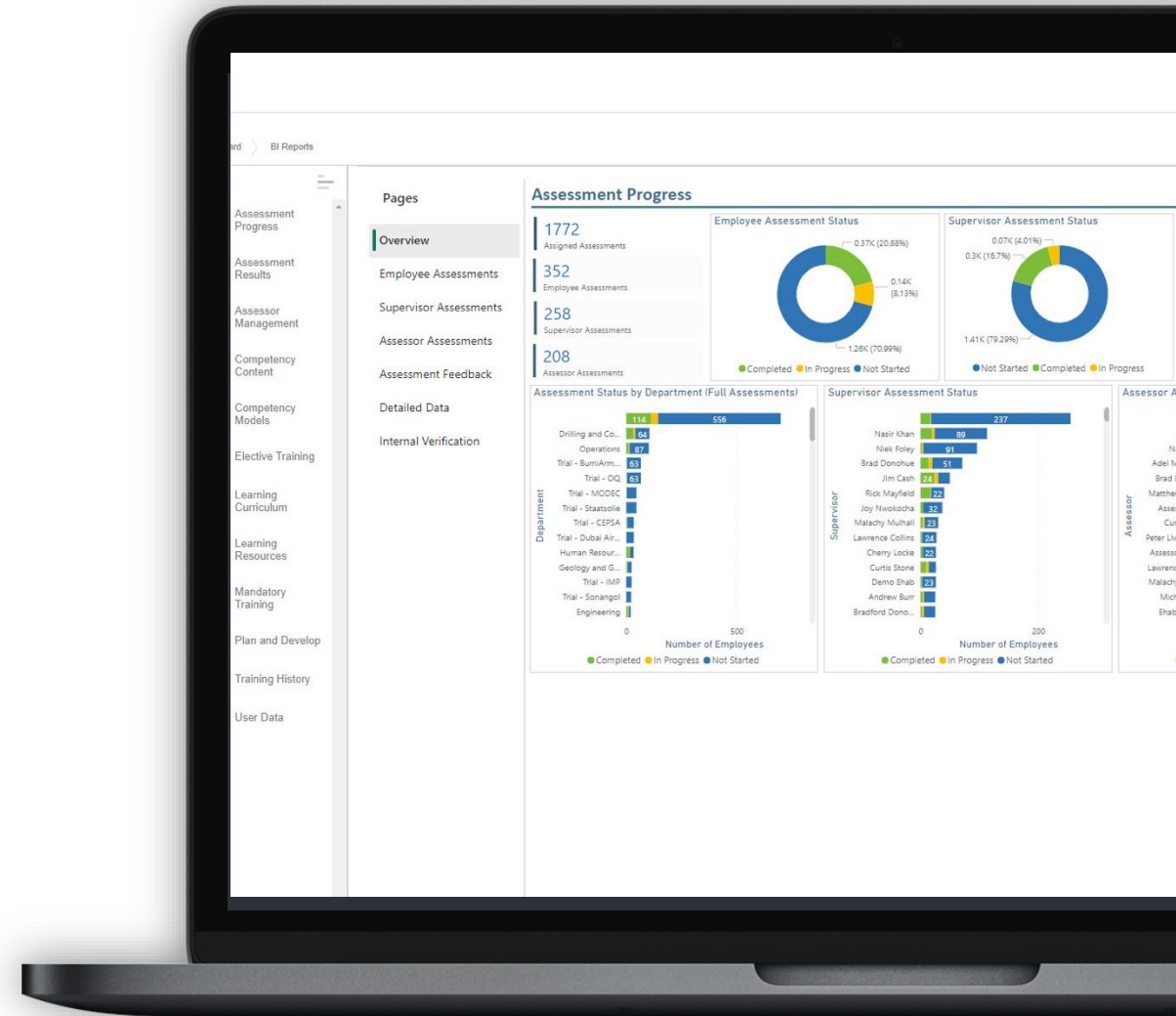
# Enhancements and Bug Fixes

---

## Important enhancements and bug fixes in this release include:

- Renamed Email Alert - from FAR is available to Final Assessment Result Available AA
- Relationship between IV and Employee now breaks after AA submits
- Comments are now visible in Competency Role page
- Assessment Guide Access - User getting server 500 message issue resolved
- Users can now access Curriculum Role from dashboard
- Errors generated when used "&" in data input are now resolved
- Info icon of the assessment report is now working
- Supervisor Dashboard: When accessing the info icon of any CU from the user profile resulted in a server 500 error, which is now resolved
- Removed IV Assessment from Grid for Assessment Marked as Planned Without FAR
- CU details coming up empty in the grid for Internal Verifier when IV started is now resolved

# POWER BI UPDATES



# Power BI Reports – Released: February 2026

---

## New:

- Assessment Results - Interim & Final Assessment Results - Merge the Interim and final results
- Users Data - Users and License Status

## Updates:

- Learning Curriculum – Curriculum Progress, Course Status, Course Status with Filters pages: Added Duration column to Learning Curriculum - Courses tables
- Competency Contents – Competency Library Page: Fixed the count of CUs
- Mandatory Training – Mandatory Status Details, Expired Mandatory Roles pages: Add more due date categories (1 mo, 2 mo, 3 mo, 4 mo, etc.) and Days\_to\_Expire
- Learning Resource - All the reports from the learning resource: Training objectives and contents appear as undefined when the course is video-based
- Assessment Progress - Data\_Details page: Fixed the count of EA count of CUs

**Coming Soon**

---

# Next Release – 4.41 Feature Updates

CMS Online version 4.41 will be released in June 2026. New features will include:

Feature	Description
<b>Competency Role Builder - Display warning message when JLR is updated</b>	Content developers will see a warning if they try to edit the JLR of a role with assigned assessments to prevent impacting assessment accuracy
<b>View Last Assessment Results</b>	Users will see previous assessment results for a competency role even while a new assessment is ongoing, enabling continuous performance tracking
<b>New Email Alert - Supervisor Changed</b>	An email alert will notify employees and their new supervisors whenever a supervisor is assigned or changed
<b>Retain 'Completed' Label on Expired Courses</b>	Learners will continue to see the 'Completed' label on elective courses even after they expire, ensuring visibility of what has been successfully finished
<b>Allow Elective Courses Without Expiration Dates</b>	Administrators will be able to assign elective courses without expiration dates, allowing learners flexible and ongoing access
<b>Display Pending Verification Status When IV is Required</b>	Employees will see 'Pending Verification' on the competency bar when Internal Verification is required, clearly indicating that their assessment is awaiting review instead of showing 0% progress

# Version 4.40

**IHRDC LEARNING**

**IHRDC's Competency and Learning Management System**

Welcome! CMS Online will help you focus on your competency, development and learning. Launch your assessment and view competency status, build and manage targeted development plans to help close competency gaps, and complete assigned training. Access Multiple reports to view your status and plan your future development.

**New to CMS Online?**  
Access help topics to support your navigation and completion of assigned activities.  
[Learn More](#)

**Curriculum Learning**

another view curriculum page

Basic Set Curriculum 0 of 3 Completed

Obama/M Pathway 0 of 3 Completed

Management Pathway Stage 1 Foundation 0 of 3 Completed

0 of 71 Active Courses Completed

**Mandatory Training** 33% Completed 39 Users

HR Rules PAST DUE

Corporate Rules PAST DUE

Corporate Compliance - Workshop PAST DUE

**Competency Assessment**

**Required Competency Roles: Production Manager**

Behavioral Core - Leadership 0 of 3 Completed

Behavioral Core - Leadership 0 of 3 Completed

Senior Facilities Engineer 0 of 3 Completed

Project Engineer 0 of 3 Completed

Facilities Engineer 0 of 3 Completed

Facilities and Project Manager 0 of 3 Completed

**Developmental Competency Roles**

Business Dev - Safety role 0 of 1 Completed

**Competency Development Plan**

Pre-flighting Equipment 0 of 3 Completed

Pre-flighting Systems 0 of 3 Completed

Ris and Explosives 0 of 3 Completed

Planned Assessment 0 of 2 Completed

Life Capsule 0 of 3 Completed

Authorized Gas Tester 0 of 3 Completed

**Elective Training**

Get to Elective Training Page

Communication Skills for Leaders and Mentors (AMM) NOT ENROLLED

Corporate Social Responsibility (CSR) Policy NOT ENROLLED

Drug smuggling Awareness - 1 Introduction NOT ENROLLED

Introduction to Finance NOT ENROLLED

Introduction to Agile NOT ENROLLED

Visual ProcessFlow NOT ENROLLED

Managing Remote Employees NOT ENROLLED

HR Skills P: Communication NOT ENROLLED

Overview of the Energy Transition NOT ENROLLED

Overview of the Energy Transition NOT ENROLLED

Well Design NOT ENROLLED

Forecasting Well Performance and Production System Analysis NOT ENROLLED

Sequence Strategically NOT ENROLLED

**Administrator**

Content Development

Configurations

Efficient Microlearning: What would you like to learn today?

Click to see business update

**Sign Out**